## ATTORNEYS AND COUNSELORS AT LAW

A PROFESSIONAL CORPORATION

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REPLY TO: HAMPTON ROADS OFFICE

July 8, 2014

Fernando Galindo, Clerk United States District Court United States Courthouse 2400 West Avenue Newport News, VA 23607

## via: Federal Express

Re: Jimmie L. Barrow and Eleanor R. Barrow v. Bank of America, N.A., et al

Dear Mr. Galindo:

Enclosed please find the following with regard to the above-referenced matter which I would kindly appreciate your filing and processing for service:

- 1. Original Civil Cover Sheet.
- 2. Original and one copy of the Summons in a Civil Action for each Defendant.
- 3. Original and five copies of the Complaint.
- 4. Filing fee check in the amount of \$400.00, payable to Clerk of Court.

Please forward the service copies of the Summonses and Complaints back to my attention for service through our private process server.

Thank you for your assistance in this matter, I remain

ery truly yours,

Assistant to Susan M. Rotkis

/dmc Enclosure